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Minutes
Undergraduate Academic Affairs Committee
Wednesday, October 7, 2015

Members in Attendance: D Barbeau, R. Cole, L. Dorsey, J. Langan, K. Ravindra, K.
Thatcher, C. Duncan, M. Higgins, L. Israel, C. Boyd, E. Blessing, N. Westhus, J. Burwinkel,
S. Naeger, D. Lohe, J. Gilman, J. Haugen, K. Lynch, M. Carlson, L. Fenneberg, T. Gasmi

Guests: J. Scott

Call to Order: Dr. Dorsey called the meeting to order at 8:30 a.m.

Approval of Minutes from the September 2, 2015 Committee Meeting:
Motion made by Jim Burwinkel to approve the September 2, 2015 meeting minutes and
seconded by Robert Cole - unanimous approval.

University Counseling Center: Jennifer Scott of the University Counseling Center
addressed the committee (committee received handouts).
 The new director of the Counseling Center is Dr. Steve Burns.
 The Counseling Center is located in Wuller Hall on the second floor. Enter
through Campus Ministry and go up the stairs. There are a number of services
that we are able to offer on both sides of campus. Continue to encourage
students to take advantage of the Center.
 In the past have had a wait list for students. A wait list is no longer being
utilized – all students are able to get an appointment at this time.
 The counseling center consists of a group of psychologists, clinical social
workers, occupational counselors and doctoral trainees that are supervised by
the staff psychologists.
 The Center offers individual counseling. No one has expressed the need for
group counseling but if students were interested in that, they would offer it.
 Each person has it
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 If a student is in this combined accelerated bachelor’s/master’s program and
they to step out, can they achieve their bachelorette degree at that point in time
and have the option of maybe coming back? Yes, after they complete all the
requirements for the bachelor’s program.
 Although our discussion primarily pertains to the undergraduate portion of the
Program, I want to make sure that there are learning outcomes and assessments
in the works for that graduate program. Yes - the graduate director has assigned
the task to the graduate research affairs committee within Parks and they are
working on it and they will bringing that to the assembly for review and
approval.

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Send task force recommendations to Dr. Dorsey and she will contact appropriate
administration to gain approval. Recommendation to also include a student on the task
force as students have frequent discussion about syllabi, links on syllabi.

7. Academic year policies:
In addition to the undergraduate academic policies that we will review this year, Jay
Haugen and I have started to develop a document that will house all of the policies
that were removed from the undergraduate catalog because they do not pertain to the
undergraduate student. We will present this to the committee for review and
discussion once we have a final draft, which will take the better part of this year to
develop.

Policy development/revision discussions will be occur at both the general and faculty
subcommittee UAAC meetings. All UAAC committee members are invited to attend the
faculty subcommittee meetings for the policy discussions.

Bereavement
 This is a new policy developed to support students who suffer the loss of a
loved one during the academic year.
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